

Vacancy information

Role:	Project Controls Apprentice
Number of vacancies:	2
Full Employer / Company Name:	Nuclear Waste Services
Email Address:	LLWR.TrainingDepartment@llwrsite.com
Employer Address:	Pelham House Pelham Drive Calder Bridge Cumbria
	Post code: CA20 1DB
Employer website:	About us - Nuclear Waste Services - GOV.UK (www.gov.uk)
Number of employees:	900
About the employer:	As of the 31 January 2022, Nuclear Waste Services has been set up to combine all of the NDA Waste activities, giving greater flexibility and driving improvements and synergies across the NDA Group. This brings together LLW Repository Limited, Radioactive Waste Management Limited and the NDA Integrated Waste Management Programme (each with their own IT teams, infrastructure, and systems).
Apprenticeship/ Qualification title:	Project Controls Technician
Standard or Framework:	ST0163 Project Controls Technician
Apprenticeship Level:	Level 3
Location of the vacancy: <i>(Please state if the vacancy is at the main employer address or at a different location)</i>	Pelham House, Calderbridge including remote working
Please confirm – that 50% of the learners work time will be in England	Yes
Brief overview of the apprenticeship vacancy:	As a Project Controls Apprentice, you will learn how to support both Project Controls and Project Management teams to control, monitor, and analyse progress and performance for

	<p>operational or project and programme scopes of work.</p> <p>You will cover a number of Project Control disciplines:</p> <p>Planning; Estimating; Cost Management; Change control and Baseline Management; Performance Reporting; Risk</p> <p>Tasks will include:</p> <ul style="list-style-type: none"> • Supporting the monitoring of project performance, and the preparation of performance reports • Supporting the control of project expenditure, and the forecasting of future expenditure • Supporting the identification of changes to scope, time or costs to deliver the scope • Support the preparation and revisions of plans, scope and estimates in support of Baseline change controls • Retrieving, recording and presenting information accurately • Supporting the development of the project schedule and progress updates • Provide support to the application of risk processes alongside the Project team • Engage with project stakeholders across the business to gather information • Work as part of an integrated Project team
<p>Skills & Personal Qualities required:</p>	<ul style="list-style-type: none"> • Enquiring Mind • Enthusiastic • Ability to use own initiative and problem solve • Committed • Good Communication Skills • Good IT Skills • Attention to detail • Team Worker • Willingness to learn

Minimum criteria (e.g., GCSE grades):	Typically, candidates will have achieved grade C or above in at least five GCSE's including English, Maths and a Science subject.
Future prospects: <i>(Please provide any details of future prospects such as progression onto further qualifications or promotion within work)</i>	Join an expanding department with fabulous opportunities for career progression. On successful completion of the apprenticeship there will be potential job roles, together with opportunities to complete a relevant degree level qualification.
Working Week: <i>(For example; Monday – Friday, 9am – 5pm)</i>	Monday – Friday 08.10 – 16.20
Paid hours per week: <i>(For example; 37.5 hours per week)</i>	37hrs
Interview date(s):	February/March 2024
Proposed Start Date:	September 2024