

Minutes of a meeting of the Search and Governance Committee held on Thursday, 24th September 2015 at 4.30pm in the Boardroom of the College

Present: Norma Boyes (Chair); Mark Stanger; Les Agnew; Chris Nattress; Phil Jardine;

Apologies: Robin Talbot
Also present: Jane Murray, Clerk

15/15 Minutes

Agreed – that the minutes of the meeting held on 11 June 2015 be signed as a correct record.

16/15 Annual Overview of Membership

In its annual overview, consideration was given to Governors' attendance, to the skills mix of the Board and vacancies, the Chair and Clerks' appraisal; self-assessment and committee memberships.

Attendance was 81% against 79.5% average, on available bench-marking from the Clerk's network, for all meetings. For measures where there was no benchmarking, board attendance without vacancies was 75% (on target) and, all meetings including vacancies was showing at 79% overall. Attendance by individual governors was noted, with no governors achieving less than 50% attendance.

As discussed over the summer, the appointment of Lesley Carruthers would be made to the September meeting, who, with a background in nursing would bring another dimension to the Board in a key sector locally.

Some discussion was held on the remaining vacancy with support for some form of rotation between the two local authorities if this were to be achievable and a reminder of a need to fill a teaching vacancy in the future.

In considering forthcoming expiry dates of governors, the Committee agreed to recommend the re-appointment of Mike Muir in December.

There were no issues arising from the Skills Needs Analysis other than some foundation training for a new governor and the proposed training plan for 2015-16 was received and noted. Some requests were made to dovetail training or learning walk opportunities with other meetings if at all possible.

Self-assessment progress was noted including governor input thus far, as were committee memberships.

Amendments to standing orders had been discussed over the summer and the committee agreed to recommend their adoption to Corporation.

The meeting closed at 1715h.